



"It takes everyone in a community to keep our homes, schools, offices, stores and other buildings safe."

City of Highland Building and Zoning

2610 Plaza Dr

PO Box 218

Highland, IL 62249

(618) 654-7115

(618) 654-5570

www.highlandil.gov



Feel free to contact Building and Zoning at 2610 Plaza Drive, (618)654-7115 or via e-mail at highlandzoning@highlandil.gov should you have any questions of comments

We're on the Web!

www.highlandil.gov

From The Ground Up

December 2009

City of Highland's Community Development Mission Statement:

To ignite positive change through orderly development and revitalization of quality construction while serving in a courteous professional, and ethical manner.

Winter Weather Tips

Well fall weather has left and winter weather is on the doorstep. You can take several steps to assure you remain warm this winter. They include:

Making sure any openings or cracks around doors and windows are sealed up. If you have the old style windows with storm windows, make sure to lower the storm windows and that they are secured in place. If you still notice a draft, many hardware stores sell plastic window kits that can be used.

Make sure any exposed water pipes are wrapped in insulation to prevent freezing or heat loss if they are heating pipes.

Insulate any floors that sit above an unheated space, such as crawl space.

Turn your thermostat down at night or when away from home. You may want to consider installing a programmable thermostat to conserve energy.

Christmas Tree Safety Tips

- NEVER PUT TREES NEAR A HEAT SOURCE
- IF USING A CUT TREE, MAKE SURE TO KEEP WATER IN THE CONTAINER THAT THE TRUNK RESTS IN
- CHECK YOUR LIGHTS FOR FRAYED OR SPLIT WIRES
- IF USING EXTENSION CORDS, CHECK FOR FRAYED OR SPLIT WIRES
- NEVER CONNECT MORE THAN THREE STRANDS OF LIGHTS TOGETHER
- TURN OFF LIGHTS WHEN RETIRING FOR THE EVENING
- USE A TIMER. OR TURN OFF THE LIGHTS WHEN GOING TO BE GONE FROM HOME
- KEEP A FIRE EXTINGUISHER HANDY
- PRACTICE YOUR FAMILY EMERGENCY ESCAPE PLAN

