

*Parks & Recreation Advisory  
Commission*



Parks & Recreation Advisory Commission

**AGENDA**

October 14th, 2014 7:00PM

Korte Recreation Center

- CALL TO ORDER
- ROLL CALL
- APPROVAL OF JULY 14 MEETING MINUTES
- OLD BUSINESS
- NEW BUSINESS
- SPECIAL BUSINESS

Motion to approve July 2014 Meeting minutes

OLD BUSINESS:

None

NEW BUSINESS

- Welcome new members

The following topics were presented originally at the July 2014 quarterly meeting but due to time constraints, the commission members requested they be included to the October 2014 meeting.

- Potential income generators:
  - The advisory commission would like to discuss the possibility of generating additional income through various types of fund raising events.
  - A penny raffle or talent show are a couple of ideas shared by Denise Berolatti
  - Others?
  - Consider level of effort to plan and organize, ease of execution, event timing, advertising, and return on investment potential
- Parks Department Budget Allocation from City
  - Should advisory commission assist with an informal analysis to determine approximate value of Parks and Recreation for the City of Highland to make a recommendation regarding future budget allocations
    - Requesting a comprehensive list of projected/known maintenance costs (annual), labor costs (now and if/when wage increases take affect), and a list of pending projects and cost estimates (required and desired).
- Public Relations

- Mr. Rosen informed commission he was able to exchange nearly \$3K worth of air-time on WDLJ radio out of Carlyle for less than \$400 worth of Korte Recreation Center services.
- Are there more ideas/recommendations?
- Camping at Silver Lake Park
  - Recommendation to contain/limit camping authorization to scout sanctioned (boy and girl) only as a preventative measure
    - Legal implications? Would this open door for potential or valid complaints from other than scouts?
    - Does work the boy scouts are putting into the park area to make more accommodating for their camping needs present an appearance of “buying the right to camp?”
    - Is this even a concern?
- Election of new Officers
  - Nominations
  - Positions available: Chairman and Secretary
  - Voting to occur at first meeting of 2015 (January) – date is to be determined
- 2015 Meeting Schedule
  - Commission must decide on the meeting schedule for 2015
  - Recommendation for a recurrence – every-other-month versus quarterly
  - Recommendation for a day/week
  - To be provided to City, posted to public meetings space, public bulletin boards, and web site updated.
- Web-page update recommendations:
  - Update list of Parks Advisory Board Members to reflect current members ([http://www.highlandil.gov/public\\_documents/highlandil\\_parkrec/Advisory%20Board](http://www.highlandil.gov/public_documents/highlandil_parkrec/Advisory%20Board))
  - ([http://www.highlandil.gov/Public\\_Documents/HighlandIL\\_BComm/Parks%20&%20Rec%20Advisory%20Comm](http://www.highlandil.gov/Public_Documents/HighlandIL_BComm/Parks%20&%20Rec%20Advisory%20Comm))
  - Update links to meeting minutes to include 2014 minutes (sent copies to Lana in event she hasn't received ([http://www.highlandil.gov/Public\\_Documents/HighlandIL\\_ParksRecAdvMin/](http://www.highlandil.gov/Public_Documents/HighlandIL_ParksRecAdvMin/)))
- Department Updates from Director:
  - Recent activities
  - Near-term future activities
  - Gazebo rentals
  - Trail Accessorizing (benches etc)
  - Projects/Maintenance
- Open Discussion