



## **Emergency Medical Technician – Paramedic Level**

### **Summary:**

The City of Highland seeks qualified candidates for the full-time position of Emergency Medical Technician – Paramedic Level. This position is responsible for responding to emergency medical calls within specified time frame for ambulance service within the District; maintains and stocks the ambulance, emergency equipment and the Fire Station.

### **Essential Duties and Responsibilities:**

- Performs Emergency Medical Technician Rescue duties; responds to emergency medical calls, administers necessary medical treatment and transports patients to appropriate medical facility.
- Inspects, maintains and restocks station grounds, ambulances and equipment.
- Prepares reports pertaining to calls/patient care, required training, ambulances' condition, supplies needed and personnel absences.
- Remains on standby at fires, sporting events, etc. Must remain on call during shift.
- Responsible for stock levels and security of all medications during shift.
- Conducts public presentations related to EMS, CPR and First Aid.
- Responsible for communications to the City's resource hospital on assigned medical frequencies, or cellular phone including sending 12-lead ECG telemetry.
- Attends Emergency Medical Technician courses as required.
- Must remain in good standing with all EMS system requirements – CEU's/Run Reviews.
- Participates in Station Tours as necessary.
- All other duties as required or assigned.

### **Qualifications:**

Qualifications include a high school diploma or equivalent, Emergency Medical Technician – Paramedic Licensure, plus two years related EMS experience. Candidate must have knowledge of pre-hospital care commensurate with level of licensure (Region IV - Anderson System reciprocity required). Candidates must also have ability to assess a situation, determine response and resources needed as well as the ability to lift heavy objects, perform job duties during a stressful situation, and operate an ambulance and related equipment during emergency situations. Excellent communication and interpersonal skills are required. Candidates must also have ability to work a flexible schedule. Residency within the Highland City Limits is required within six (6) months of completion of the probationary period.

### **To Apply:**

If you meet the qualifications outlined above please submit an application on the appropriate application form (Forms can be picked up at City Hall, see information below) no later than Friday, December 19, 2008. Candidates selected for interview should be aware the interview process will include oral, practical and written evaluations.

City of Highland  
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