

System Administrator

The City of Highland seeks qualified applicants for the position of **System Administrator**. Responsibilities include support, provisioning, patching, installation/configuration, operation, and maintenance of systems hardware and software and related infrastructure in a Windows and Active Directory environment; resolving user problems and providing instruction to ensure overall customer satisfaction.

Associates Degree in computer related field plus minimum of 5 years system administration experience is required. Other required knowledge, skills and abilities include; prior network and security experience as well as MCSE Certification. Candidates must have excellent interpersonal skills, excellent communication skills both oral and written, ability to focus, and multi task. Must also have demonstrated abilities with trouble shooting and root cause analysis. A valid State of Illinois Driver's License is required. Residency within the Highland Corporate City Limits is required within one year of hire.

If you meet the qualifications outlined above please send a resume/cover letter with salary history/requirements no later than Friday, July 3, 2015 to: City of Highland; Attn: Director of HR; 1115 Broadway, P.O. Box 218; Highland, IL. 62249. For a complete job description contact the Director of HR at 618/654-3473 or lschoeck@highlandil.gov. EOE