

**MINUTES OF REGULAR SESSION
TELECOMMUNICATIONS ADVISORY BOARD
MONDAY APRIL 12, 2010**

The meeting was called to order by Chairman Marron at 7:01 PM. Those in attendance included: Chairman Marron, Vice-Chairman Boulanger, Member Freeman, City Manager Latham, Finance Director Rusteberg, L & P Director Cook, Elec Supv Stram and Council-woman Bellm. Members of the public in attendance included: Gayle Frey, Dave Kunkel, Charlie Torbitt and Matt McKittrick.

MINUTES

Board Member Freeman made a motion to approve the minutes of the March 10, 2010 meeting of the Telecomm Advisory Board. The motion was seconded by Chairman Marron. All voted aye. Motion carried.

Board Member Freeman made a motion to approve the minutes of the March 29, 2010 meeting of the Telecomm Advisory Board. The motion was seconded by Vice-Chairman Boulanger. All voted aye. Motion carried.

REPORTS

Director Cook gave a brief progress report on the FTTP project. Almost all of the underground conduit had been installed in the area of LCP07. The plan is to install conduit along Frank Watson Parkway this week. In addition, an aerial splice has been planned along Route 143, somewhere in front of the Mexican restaurant.

Director Cook then gave an update in regards to the electronics provider. We are waiting for the final cost proposals and Director Cook hopes to give those numbers to City Council on the April 19 meeting. Dan Cook and Mark Latham will be in Sullivan this Friday to meet with Fidelity.

NEW BUSINESS

The first order of new business concerned proposed sites for the head-end/central office. Chairman Marron asked is any antenna testing has been done at the Gayle Frey property on Woodcrest. Director Cook replied that some preliminary testing for terrestrial interference has been done at the site. Furthermore, expert opinion says that the site should be usable as an antenna farm. Chairman Marron then asked about the height of the towers needed on the site. Staff thinks that a 100 foot tower will be sufficient. Director Cook then reviewed the advantages of the site, e.g. power redundancy. He feels that the Frey property is most suitable and recommends its purchase.

Vice-Chairman Boulanger inquired as to the time needed by Gayle Frey to vacate the property. The reply was 30 to 45 days. Vice-Chairman Boulanger next asked City Manager Latham how the cost of the building purchase fits our business model. The original plan called for spending \$500,000 on a central office, without modifications. Gayle Frey added that his price to the city for the property is very competitive.

Board Member Freeman made a motion to support the Frey property purchase recommendation, seconded by Vice-Chairman Boulanger. All voted aye. Motion passed.

Vice-Chairman Boulanger then made a motion to adjourn, seconded by Board Member Freeman. All vote aye. Motion passed. Meeting adjourned at 7:28 PM.