

**MINUTES OF REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, JUNE 18, 2012**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Bellm and Nicolaides were present. Councilman Bardill was absent. Others in attendance were City Manager Latham, City Attorney Bruckert, Directors Gillespie, Korte, Rosen, and Schoeck; Chief Bell, Building & Code Supervisor Limestall, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm; Latzer Library Director Kim, 10 citizens and one news media.

**MINUTES**

Councilwoman Bellm made a motion to approve the minutes of the June 4, 2012 Regular Session as attached; seconded by Councilman Nicolaides. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

**SPECIAL RECOGNITION**

Mayor Michaelis recognized Coach Ted Cipicchio, Assistant Coach Tina Beyer and Lena Giger of the Highland High School Track & Field Team on her recent capture of the IHSA State Championship Title for Shot Put. Coach Cipicchio acknowledged the team had a great season; Lena had an even better year. The State Championship Title is the first one for Highland in Shot Put. Lena placed fifth in discus, also. We are hoping for a first place finish in discus this next year. Mayor Michaelis commended Coach Cipicchio's for his achievements as a long-time coach of the ladies' track and field team.

**PUBLIC FORUM**

Citizens' Requests and Comments:

*Eagle Scout Project Approval Request* – Ben Leman, of Scout Troop #1040, requested permission to honor and commemorate the City of Highland's veterans and their families by building a proper memorial for them by the Veteran's Tree Forest. He explained the current condition of the Veteran's Tree Forest is an area of overgrown shrubs and weeds. We would begin by removing the shrubs and taking down the sign, which is rotting and has paint chips. A brick or concrete patio would serve as a base with a blue bench engraved with the five symbols to represent the branches of the military as the focal point. With flowering landscape around the area, we would add a flagpole behind the memorial with light fixtures around the flagpole and memorial. The complications that could affect the outcome of the project would be inclement weather, insufficient funds, not enough supplies and land with bad working conditions. I believe this project will fully honor the veterans. The project has been presented to the VFW and American Legion Posts and it has their full support. Councilman Schwarz made a motion to approve the Eagle Scout program as proposed by Ben Leman; seconded by Councilwoman Bellm. All council members voted aye, none nay. Motion carried.

*Relevant Pregnancy Options Center Walk for Life 5k Life Run Request* – Tricia Blasdel, Executive Director of Relevant Pregnancy Option Center (formerly, Pregnancy Care Center), to hold their annual walk/run on Saturday, September 8, 2012. The event would begin and end on the Square. There has been a small change to the route, so that we are not going down Poplar Street as far. I have discussed the route with Chief Bell. Councilwoman Bellm made a motion to approve the Relevant Pregnancy Option Center's Walk for Life/5k Life Run as requested; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried.

Requests and Comments of Council:

Councilwoman Bellm made a motion to remove from the agenda Item D, Bill #12-88/Ordinance amending Section 78-48 of the Highland Municipal Code to establish a Delinquent Electric Bill Review Committee and a formal hearing process for delinquent electric customers, at the request of the city attorney. Motion seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Councilman Schwarz made a request to remove Item E, Award Bid #P-03-12 for Purchase of Two Police Patrol Vehicles also. Mayor Michaelis recommended tabling it when we get to it on the agenda.

Staff Reports:

City Manager Latham informed the council that a special council meeting will likely be held next Monday night at 7:00pm, as we need to award the bid for the Broadway Widening Project, in order to get the project started for timely completion.

City Manager Latham announced the pre-sale of the \$2.7M in TIF bonds this week; they will be available next week to the public.

## **NEW BUSINESS**

Approve Mayor's Appointments to the Library Board of Trustees – Councilwoman Bellm made a motion to approve the re-appointments of LeeAnn Landmann, Sharon Rinderer, and Joyce Zerban to the Library Board of Trustees for three-year terms, to expire June 2015, as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Mayor's Appointments to the Tree Commission – Councilman Schwarz made a motion to approve the appointment of Maureen Napper and the re-appointments of Barb Stallard and Jean Korte to the Tree Commission for three-year terms, to expire June 2015, as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #12-87/ORDINANCE Revoking Special Use Permit Originally Granted to Kenneth Childerson for 714 Pine Street – Councilwoman Bellm made a motion to approve Bill #12-87/Ordinance #2536 revoking Special Use Permit originally granted to Kenneth Childerson for 714 Pine Street as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #P-03-12 for Purchase of Two Police Patrol Vehicles – Councilman Schwarz made a motion to table this until the next council meeting; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried. Item tabled.

Award Bid #12-00000-00-GM for 2012 MFT Maintenance Materials – Councilwoman Bellm made a motion to award Bid #12-00000-00-GM for 2012 MFT Maintenance Materials to Beelman Logistics, LLC in the amount of \$23,095.00 as attached; seconded by Councilman Schwarz. Councilman Schwarz noted we only received one bid. Director Gillespie explained Beelman Logistics has the commercial distributor rights to this product from the manufacturer. Councilman Schwarz inquired do we have something to compare the bid to. Director Gillespie responded we have last year's contract. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Preliminary Engineering Services Agreement with Oates Associates, Inc. for Improvements to the IL Route 143/Koepfli Lane/Troxler Avenue Intersection (PW-08-12) – Councilman Schwarz made a motion to approve Preliminary Engineering Services Agreement with Oates Associates, Inc., in the amount of \$111,650, for improvements to the IL Route 143/Koepfli Lane/Troxler Avenue Intersection (PW-08-12) as attached; seconded by Councilwoman Bellm. Councilman Schwarz stated I know we are not allowed to bid these based on price. How do we make a consideration of who to go with? Director Gillespie explained it depends on the project. We do go out for a Statement of Qualifications to get a feel for what these engineering firms are able to do for Highland. We do have a lot of project with Oates Associates; however, we have a good working relationship with them and they understand our needs. Councilman Schwarz inquired, when it comes to price, does the state look at the rates to get a feel for if the rates are justifiable. Director Gillespie replied yes. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #E-07-12 for Purchase of One 3750KVA Distribution Transformer – Councilwoman Bellm made a motion to award Bid #E-07-12 for purchase of one 3750KVA Distribution Transformer from Graybar, Inc. in the amount of \$48,505.09 as attached; seconded by Councilman Schwarz. Councilman Schwarz noted I see we did not go the lowest cost unit; however, we are selecting the lowest life cycle cost unit. What do all those components consist of? Director Dan Cook explained there are no load/load costs associated with these units and an anticipated life cycle. On this particular unit, they base that cost upon a 10-year period. Over the life of the unit, it actually comes out lower in cost. Another factor was the lead-time. As you know, we are under a time constraint with the project timeline of the hospital construction. The lowest bid had a much longer lead-time. The optional item provided, we are not familiar with; therefore, we do not feel comfortable at taking that on. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Notice of Municipal Letting Bid #E-09-12 for Purchase of Auto Transfer Switch – Councilman Schwarz made a motion to approve Notice of Municipal Letting Bid #E-09-12 for purchase of an Auto Transfer Switch as attached; seconded by Councilwoman Bellm. All council members voted aye, none nay. Motion carried.

## **REPORTS**

Approve Warrants #880 & #881– Councilwoman Bellm motioned to approve Warrants #880 and #881 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Bellm and Nicolaides voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried and meeting adjourned at 7:24pm.

Joseph R. Michaelis, Mayor

Barbara Bellm, City Clerk